

**VILLAGE OF HEISLER  
REGULAR COUNCIL MEETING MINUTES  
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE  
August 29, 2022@ 7:00 P.M. (Postponed from August 18, 2022)**

**PRESENT:** Bonita Wood Mayor  
Brandon Martz Deputy Mayor  
Heidi Rohe Chief Administrative Officer  
**SENT REGRETS:** Mike Stewart Councillor

**GUEST/RESIDENT:** 3 Residents

**CALL TO ORDER:** Mayor Wood called the meeting to order at 7:00pm.

**ADOPTION OF AGENDA**

**Motion 22-08-188** Moved by Deputy Mayor Martz to adopt the agenda including additions as presented.

**Addition:**

- 9.2 Heisler Garbage Bins
- 10.3 DEM Report
- 11.3 Janitor Resignation
- 12.7 MuniSight Muniware Order Form
- 12.8 ATCO Franchise Fees 2023
- 14.2 Freedom of Information and Protection of Privacy Act Section 16
- 14.3. Freedom of Information and Protection of Privacy Act Section 19

**CARRIED**

**MINUTES:**

**Motion 22-08-189** Moved by Mayor Wood to adopt the July 21 regular council meeting minutes.

**CARRIED**

**PUBLIC HEARING:** NONE

**BYLAWS:** NONE

**Policies:**

**Motion 22-08-190** Moved by Deputy Mayor Martz that Council reviews presented Policy GA-007 Confidentiality Policy and makes a motion to approve it.

**CARRIED**

**Old BUSINESS:**

**Motion 22-08-191** **Rescinding Motion 22-07-168**

Moved by Mayor Wood that Council rescinds motion 22-07-168:

Moved by Mayor Wood that Council makes a motion to table until next regular council meeting.

**CARRIED**

**New BUSINESS:**

**Motion 22-08-192** **County 2023 Requests for Flagstaff County Services**

Moved by Mayor Wood that Council discusses Flagstaff County Policy PW 009-01 Public Works Services to Towns and Villages and Village of Heisler 2023 potential Projects that Heisler may require Flagstaff County to proceed and that Council decided that the dust control procedure will be the only project unless there is an emergency project.

**CARRIED**

**Heisler Garbage Bins**

**Motion 22-08-193** Moved by Mayor Wood that Council discusses this matter and makes a motion to advise CAO to contact Flagstaff Solid Waste to move the Village of Heisler garbage bins temporary to the small campground until the ground is prepared on Sifton Street.

**CARRIED**

**COUNCILLOR REPORTS:**

**Motion 22-08-194** Moved by Mayor Wood that Heisler Council accepts as presented: August 16, 2022 DEM Report, including the Village of Heisler DEM resignation from the position.

**CARRIED**

**CAO Report and Action List**

**Motion 22-08-195** Moved by Mayor Wood that Council reviews and accepts the Action List from July 21, 2022 regular council meeting, CAO written report from July 2022 and the Village of Heisler Janitor's resignation as information.

**CARRIED**

**FINANCIALS**

**Motion 22-08-196** Moved by Mayor Wood that Council accepts the July 2022 item #12.1 Financial Statements, item #12.2 Cheque Listing, item #12.3, item #12.4 MUSH Savings Account and item# 12.5 Master Card as information.

**CARRIED**

**2022 Operating and GTF Grant Payments**

**Motion 22-08-197** Moved by Mayor Wood that Council makes a motion to accept the GTF Municipal Allocation 2019 2019 in the amount of \$100,000.00, MSI 2022 Operating Grant allocation in the amount of \$30,296.00, GTF Municipal Allocation 2020 in the amount of \$50,000.00 and the CCBF Municipal Allocation 2021 in the amount of \$100,000.00 as information.

**CARRIED**

**MuniSight - MuniWare 2023-2025 Software Renewal**

**Motion 22-08-198** Moved by Mayor Wood that council approves the 3-year MuniSight MuniWare Software Momentum renewal in the amount of \$3,588.48 per year as presented.

**CARRIED**

**Atco Franchise Fee 2023**

**Motion 22-08-199** Moved by Brandon Martz that Council makes a motion to not increase the 2023 ATCO Franchise Fee.

**CARRIED**

**CORRESPONDENCE:**

**Motion 22-08-200** Moved by Mayor Wood that Heisler Council accepts the Correspondence items number:

- 13.1 Flagstaff County – Peace Officer Quarterly Report – Quarter Two
- 13.2 RCMP Killam – Quarterly Community Policing Report April 1-June 30, 2022
- 13.3 Alberta Municipal Affaires – GoA Letter Mobile Wireless Services Contract and Procurement
- 13.4 Heisler Municipal Library Board – June 13, 2022 Meeting Minutes
- 13.5 Battle River Innovation Centre - BRIC monthly Progress Reporting a & Updates July 2022

**CARRIED**

**CONFIDENTIAL:**

**Motion 22-08-201** Moved by Mayor Wood to move into closed session to discuss issues related to Freedom of

Information and Protection of Privacy Act Section 17, 16 amd 19 at 7:45 p.m.

**Motion 22-08-202** Moved by Mayor Wood to move out of closed session and return to regular meeting at 8:31p.m.

**CARRIED**

**Confidential Items 14.1, 14.1.1**

**Motion 22-08-203** Moved by Mayor Wood that Council accepts the confidential items 14.1, 14.1.1 as information.

**CARRIED**

**Confidential Items 14.2**

**Motion 22-08-204** Moved by Deputy Mayor Martz that Council makes a motion to accept the BREOC CDP Project updates as informtion.

**CARRIED**

**Confidential Items 14.3**

**Motion 22-08-205** Moved by Mayor Wood that Council conducts CAO Evaluation and approves and signs new CAO Employment Agreement.

**CARRIED**

**CARRIED**

**Date for next Regular Council Meeting: September 29, 2022@ 7:00 p.m.**

**ADJOURNMENT:**

As all items on the agenda were discussed, Mayor Wood adjourned the meeting at **8:40p.m.**

**X**  
Bonita Wood  
Mayor

**X**  
Heidi Rohe  
CAO